Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Tuesday 04 November 2025
Meeting held at 6.30pm using Zoom Meeting App

Item	**Minute**	**Action**
1	**Present** H Merriman (Chair); R Melrose (Treasurer); R Warrilow; J Glynn; F Miller; and K Muirhead. **In attendance** F Allison (Senior Tutor) and D Higgins – Durnan *for recording purposes.* **Apologies** Apologies were received from MT Allison;	
2	**Minutes of the Meeting held on 02 October 2025** Members approved the minutes from the meeting held on 02 October 2025.	
3	**Matters Arising from the Meeting Held on 02 October 2025** Members noted that the draft health and safety information was pending circulation to the Board.	**MTA**
4	**GFW** i. **Senior Tutors Update** F Allison reported the highest number of term 2 enrolments, despite increased pricing, noting historically term 2 numbers had tended to reduce with the winter period/poor weather. He commented positively that members were continuing with classes. F Allison commented on the breaks on class nights being the only opportunity to operate as a club. He noted the unfortunate cancellation of the Central Station gig (on their end) and informed members that he would look at other opportunities for GFW members to play. F Allison reported on an increase in class sizes for ukulele	

	and the requirement to create a fourth class to ensure an improved experience for GFW members. H Merriman thanked F Allison for his update and invited questions or comments from members. R Melrose referred to potential changes to Celtic Connection workshops due to a conflicting event. He highlighted to members that workshops had not yet being published on the Celtic Connections website. R Melrose proposed a stand alone meeting of the Board to discuss workshop requirements once the position was known. K Muirhead relayed feedback from GFW members for a higher level of fiddle class delivered at a slower pace. F Allison sought clarification from K Muirhead as to the class being a slower progression class. He suggested that a potential class could run in term 3 with a clear descriptor with what was being offered. He commented that this could be Progresssion 4A. He confirmed that he would give this further consideration and feedback. ii. **Finance Update** R Melrose spoke to the content of the report. He reported that October tended to be a positive month for income due to limited expenses. He commented on the positive balance being attributed to members paying at time of enrolment. R Melrose reported the bank balance was over £90k, at the time report was written, however, the balance had now dropped to £85k as tutor invoices begin to be received. He commented on the comparison detailed in the report but noted that despite the fee increase, the balance was £13k above the trend but in real terms £6.5k if the fee increase was not factored in. He continued to report on the enrolment numbers being the highest for term 2 and hoped that this would continue into term 3, particularly after Celtic Connections. Members discussed the bank balance further with a suggestion made to perhaps use a savings account to earn interest. R Melrose agreed to explore options and report back at a future meeting of the Board.	**RM** **FA** **RM**
5	**AOCB** **Companies House ID Verification** R Melrose informed members of a change in requirements to Companies House ID verification for Directors. He agreed to review the changes and share with members any actions required.	**RM**

	Holiday Cover R Melrose informed members of the Administrators planned holiday cover between 10-24 November and sought volunteers to assist with Zoom and class night cover at the main desk. Members noted the request and offered assistance as required.	**ALL**
6	**Date of Next Meeting** Thursday 08 January at 6.30pm	