Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Tuesday 02 October 2025
Meeting held at 6.30pm using Zoom Meeting App

Item	**Minute**	**Action**
1	**Present** H Merriman (Chair); J Glynn; R Melrose (Treasurer); and K Fryar **In attendance** F Allison (Senior Tutor). **Apologies** Apologies were received from R Warrilow; K Muirhead; MT Allison; and F Miller.	
2	**Minutes of the Meeting held on 02 September 2025** Members approved the minutes from the meeting held on 02 September 2025.	
3	**Matters Arising from the Meeting Held on 02 September 2025** • **Draft H&S Information –** F Alllison confirmed MT Allison will circulate the draft information to the Board imminently. Volunteer First Aiders will be noted as an appendix. • **Card Reader Purchase –** R Melrose confirmed that the card reader had been purchased. Testing has taken place and the device has been set up with items such as merchandise and cost. He noted that there is a lack of detail as to what the payment is for so recommended the card reader only used for merchandise / donations. • **Membership Numbers and Comparison –** noted at item 4ii.	
4	**GFW** i. **Senior Tutors Update** F Allison provided members with a short update. He reported that class arrangements appeared to be stabilising with the usual start of term shuffling etc. He noted, an exercise carried out by J Smith to have knowledge of planned tutor absence during the term to plan ahead and	

	ensure continuity for members. F Allison informed members of an email enquiry received, asking if GFW would interested in performing in care homes. F Allison responded, however, it appeared the enquiry was from an Agency that were based in England who charged care homes for performances. F Allison clarified our charitable status to the agency and that should we consider doing gigs in a care home it would be local and there would be no charge. J Glynn, highlighted care homes and a hospice in the Springburn area and this could be something considered in the future. Members discussed further, and recognised if there was a connection within a care home this would be a good idea rather than reaching out directly. R Melrose informed members that we now have two cello classes for term 2 and an additional bodhran class due to interest. Allison added that there would also be a new absolute beginners ukulele class in term 2. ii. **Finance Update** R Melrose provided members with a finance update. He confirmed a £13k spend, £3k College rental, instrument purchases in advance of the new term following an influx of higher requests and tutor claims. R Melrose drew members attention to the blue trending line on page 2 of his report and members noted the improved position on the previous year, noting the increased membership term fees. He reported 450 adult enrolments for September 2025 an increase on previous years and a positive start to the year. iii. **Events** a. **Central Station** Members noted the event taking place on 15 November 2025 at 11am. K Fryar asked if there were flyers to hand out. R Melrose confirmed there were pop ups that are taken along and volunteers would be required to assist; K Fryar volunteered. R Melrose highlighted an induction for new Board members as to set up on class nights etc. should be arranged and allow new member an opportunity to provide feedback and suggestions for improvement.	
5	**AOCB**	

	Celtic Connections R Melrose provided members with an update on arrangements for Celtic Connection. He confirmed that he had provided organisers with GFW workshops in advance of being published for the launch of the festival. Members noted that a junior tenor banjo workshop has been added to the programme to attract some new junior members to the Monday evening class. Class times R Melrose informed members that College have made a change in that security staff were now on the front desk and there was no longer a requirement to vacate the building by 9pm. He advised that class times can now revert back to 7.30pm start and 9.15pm finish and this would come into effect for term 2. This information will be issued to members in advance of the new term .	
6	**Date of Next Meeting** Tuesday 04 November at 6pm	