Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 06 February 2023
Meeting held at 6pm using Zoom Meeting App

Item	**Minute**	**Action**
1	**Present** K Lane (Chair); H Merriman (Vice Chair); R Melrose (Treasurer); R Warrilow; V Dowens; S King; MT Allison; and J Retson. K Lane welcomed all to the meeting and gave a vote of thanks to all involved in the Celtic Connections workshops over the January period. **In attendance** F Allison (Senior Tutor); J Smith (Senior Tutor); and D Higgins – Durnan *for recording purposes.*	
	Apologies Apologies were received from K MacLeod (Senior Tutor).	
2	**Minutes of the Meeting held on 09 January 2023**	
	Members approved the minutes from the meeting held on 09 January 2023.	
3	**Matters Arising from the Meeting Held on 09 January 2023**	
	• **Juniors and use of Piping Centre** F Allison provided members with an update and expressed reservations about hire costs. Members discussed alternative venues and both F Allison and J Smith agreed to pursue and feedback after August 2023. • **Advert with TMSA** R Melrose confirmed that the advert had been sent to TMSA for publishing. • **Advert Celtic Music Radio/Contact Anna Massie** MT Allison advised that she was awaiting a reply from A Massie.	FA/JS
4	**i. Senior Tutors Report** F Allison provided a verbal update and advised members that	

	senior tutors focus was on arrangements for the upcoming term i.e sourcing tutors, allocating classes etc. Members discussed instrument hire and agreed that a question on the enrolment form allowing members to confirm a hire requirement would be useful.	RM
	ii. Finance Update R Melrose spoke to the content of the finance report advising that January was a quiet month in relation to finance transactions. He commented on the functionality of the PayPal facility now available for the payment of membership fees. He provided members with an indication of enrolment numbers to date stating that since the launch of the new website, 80 new members had signed up. He was also positive that the upcoming term should reach that of previous enrolment average of between 350 – 400 members.	
	iii. Website Subgroup Update J Retson informed members that the new website was live and work was continuing in the background. He advised that feedback received to date was positive. Discussion followed with members commenting on ongoing maintenance and support, and the bandwidth issue experienced due to high volume traffic. J Retson advised a further subgroup meeting would take place to reflect the discussion held. **iv. Term 3** Members discussed the requirement for people to meet and greet on the first nights of the new term and provide direction. MT Allison confirmed that she had some volunteers from the membership.	
5	**AOCB** R Warrilow opined that it would be useful to have the Board/senior tutors wear badges so they can be identified. K Lane confirmed that these were on order. MT Allison informed members that the Christmas Dinner event was a huge success. She advised the next event was the GFW Burns Supper. Members agreed that two free GFW terms would be made available as prizes.	
6	**Date of Next Meeting**	
	Tuesday 14 March 2023 at 6pm (members agreed board meetings would continue to be held online).	