Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 09 January 2023
Meeting held at 6pm using Zoom Meeting App

Item	Minute	Action
1	**Present** H Merriman (Vice Chair); R Warrilow; R Melrose; J Retson; and MT Allison. H Merriman acted as Chair for this meeting. Members noted that T Robertson had submitted her resignation to the Board. H Merriman gave a vote of thanks for T Robertson's contribution during their tenure. **In attendance** F Allison (Senior Tutor); J Smith (Senior Tutor); N Gatherer (Senior Tutor); and D Higgins – Durnan *for recording purposes.* **Apologies** Apologies were received from S Brady; S King; and K MacLeod (Senior Tutor).	
2	**Minutes of the Meeting held on 29 November 2022** Members approved the minutes from the meeting held on 29 November 2022.	
3	**Matters Arising from the Meeting Held on 29 November 2022** • D Higgins Durnan confirmed that the College had allowed access on 08 May 2023 for classes to run as normal. • R Warrilow confirmed 20 May 2023 for the GFW Central Station event. • H Merriman advised that K Lane had contacted the Islay Inn for a quote for the GFW Burns Supper and was awaiting confirmation. MT Allison added that the programme for the event i.e. address to haggis, piper etc. was nearing completion. • F Allison provided members with feedback from the TRADS meeting he attended recently. He advised that himself and J Smith had discussions following in relation to the possibility of junior fiddle classes being delivered from the Piping Centre.	

Members opined that this would be a positive with regards to location etc. F Allison advised that he and J Smith would feedback further at a future meeting of the Board. **FA/JS**

4 i. Senior Tutors Report

F Allison reported that end of term events were successful with monies raised for GFW funds from raffles etc. and positive feedback from members received. He confirmed that the next focus would be recruitment for term 3, following Celtic Connections.

N Gatherer added that it would be beneficial to have members of the Board available on the first evenings of the new term to meet and greet new members as in previous years. RM highlighted the requirement for a Board member/tutor being available for instrument hire so those hiring instruments can be redirected from the registration desk.

ii. Finance Update

R Melrose drew members attention to the current financial position of GFW and the impact on the bank balance as a result of increased tutor costs, reduced membership numbers and expenses such as the new website development. He highlighted that an emphasis must be placed on tutors submitting invoices monthly. He recommended that membership rates not be increased at this stage due to the current climate, however, this should be considered further at the AGM prior to session 2023-24.

iii. Website Subgroup Update

J Retson informed members that the new website was expected to go live on 05 December 2022, however, due to delays experienced by the developer the new website will now go live on 10 January 2023. He continued to report that this would allow for a period of live testing prior to the start of the new term in February. J Retson wished to acknowledge the large amount of work involved and wished to thank the subgroup members for their efforts. H Merriman took the opportunity to also thank J Retson for leading the work of the subgroup.

5 Celtic Connections

Members discussed support for GFW workshops at Celtic Connections with F Allison advising that Bob Dougan would be available to assist J Smith should any issues with instruments arise.

MT Allison advised that leaflets and popups would be available for advertising.

R Melrose highlighted that GFW online workshops were not published on the Celtic Connections website and an advertising push would be needed to promote sales. He added that he would forward on the detail to D Higgins – Durnan to send out to the membership. **RM**

6 AOCB

i. Scottish Culture and Traditions – Research Report, Options Appraisal 2022

F Allison advised the option appraisal was provided for members information.

TMSA

MT Allison advised that TMSA had offered GFW a free advert. It was noted that K Lane had forwarded an image to the Administrator to forward on. **DHD**

MT Allison sought views of the Board in placing an advert on Celtic Music Radio to encourage additional enrolments. Members agreed that this would be worthwhile. MT Allison agreed to take this action forward, adding that she would also touch base with Anna Massie. **MTA**

7 Date of Next Meeting

Monday 06 February 2023 at 6pm