



Registered Charity N No: SC029502

Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Tuesday 29 September 2020

Meeting held at 6pm using Zoom Meeting App

Item	Minute	Action
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1	Present	
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	MT Allison (Chair), J Purvis (Vice Chair), R Warrilow, T Roberston, H Merriman, J Retson and K Lane.	
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	In attendance	
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	N Gatherer, F Allison and D Thorpe (Senior Tutors) and D Higgins – Durnan <i>for recording purposes</i>	
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	Apologies	
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The Chair welcomed members to the meeting and advised that she wished to offer a vote of thanks to the Administrator, the GFW Treasurer and Senior Tutors for their work in setting up GFW online within a short timescale.

2	Minutes of the Previous Meeting held on 10 August 2020	
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	Members accepted the minute as an accurate record of the business conducted at the previous meeting held on 10 August 2020.	
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3 Matters Arising from the Minutes of the Previous Meeting held on 10 August

There were no matters arising from the minutes of the previous meeting that were not discussed as part of the agenda.

4 Chair Update

The Chair provided members with an update of the actions taken based on points for consideration raised at the previous meeting. She advised that she had contacted the insurance company and had shared written feedback from the meeting, providing reassurance in relation to liability concerns. S Brady advised the Chair of a possible conflict of interest in that he potentially knew the representative from the insurance company to be recorded for the minute.

MT Allison continued to report that she also met (virtually) with the College Health and Safety Manager along with R Melrose, F Allison and D Higgins – Durnan, and shared with members the health and safety measures implemented within the College, should the Board take the decision to offer physical classes in the future.

To conclude her update, the Chair advised that she had also written to the Scottish Government for further advice and was awaiting a response due to the current climate.

F Allison added that at it's peak GFW had 420 members and now operating fully online averaged at 285 members. He acknowledged the decrease in membership but was positive that the use of Zoom had resulted in maintaining GFW as an organisation.

5 Senior Tutor Update

F Allison informed members of a member suggestion to provide classes or an event during the period normally occupied by Celtic Connections (early 2021). He reported that Celtic Connections had not yet announced their programme and at this stage the members suggestion was welcomed but until confirmation was received from Celtic Connections, GFW would not plan for additional classes or events at this stage. Board Members confirmed

they agreed.

F Allison continued to report that he was hopeful to offer junior tuition in the 3rd term and was currently reviewing compliance requirements etc. It was agreed that GFW tutor Bernadette Kellermann who previously carried out work in this area work with F Allison to explore options.

FA

MT Allison added that warm up sessions continued to be successful and well attended.

6 GFW Finance Update

The Chair in the Treasurers absence spoke to the finance update, confirming that membership subscriptions continued to cover GFW operating costs.

7 AOCB

i. Correspondence from Glasgow Kelvin College – Staying Safe

Members noted the content of the correspondence and acknowledged the positive continued dialogue between the College and GFW.

ii. Celtic Connections Enquiry

Members discussed under item 05 – Senior Tutors Update.

iii. Facebook Message – Burns Supper

F Allison agreed to liaise with J Carmichael as an option.

FA

The Chair advised that she had recently heard of a death of a GFW member and confirmed that she had sent a condolence card on behalf of GFW.

J Purvis requested an updated list of GFW Board Members, D Higgins – Durnan agreed to send when offline.

DHD

8 Date of Next Meeting

27 October 2020

