



Registered Charity No: SC029502  
Company No: 343670

## **Minutes of GFW Board Meeting Tuesday 7<sup>th</sup> October 2014**

Meeting held at 6.00 John Wheatley College East End Campus Haghill Glasgow

Present: Ken Irvine  
Ronnie Melrose  
Craig Macdonald (Coordinator)  
Karen McGavock (Administrator)

Fenella Rennie  
Christine Clark  
Cliff Uney (Secretary)

Apologies: Virginia Anderson (Chair)  
Mike Turner

Doreen Semple  
Finlay Allison (Senior Tutor)

1. Minutes of Previous meeting. – Notes of the previous meeting were circulated and approved.  
In Virginia's absence, Cliff agreed to chair the meeting

2. Matters arising from previous meeting:

a) There had been no further progress in regard to meetings with Kae and Ann to facilitate a handover. Ronnie will contact Kae and Anne directly to collect accounts and projections files. He would also speak to the Accountant. The current bank balance stood at £28,700.

b) In discussion of accountancy matters, it was of great concern that we have not had any budgetary update for around 8 months. Ronnie would prepare latest information and update the Board accordingly.

c) It was noted that there was a balance of grant due from Creative Scotland in our last year of relationship. Virginia had advised that it had not been paid and that we should pursue other sources of funding. Although the Board understood the need to pursue other avenues for funding, it was considered that this outstanding money had been promised and should be delivered. We should make a further approach to Creative Scotland.

Flyers needed to be updated to reflect our change of Venue. Craig had contacted Nigel regarding the last print run. Virginia had advised Craig that she had the Artwork and would progress. Craig should check with Virginia on progress. It was also agreed that we should purchase a second Pop Up stand for Celtic Connections as we are having a presence at both the Royal Concert hall and Mitchell theatre.

3. The main feature for GFW'S 25th anniversary will be Autumn 2015/16, Ken is liaising with Jo Miller to gather information to be used in press releases etc.

#### 4. Senior Tutor Report.

Finlay had again requested photocopying and smartboard access for tutors. Craig has not managed to get a response from the college, but in the meantime has arranged photocopying with local management.

Monday nights are tight on classroom numbers, but we have managed to achieve an acceptable balance. Virginia is waiting for a response from Christine Stronach regarding Tuesdays. In the meantime, the mixed instrument group plan to relocate to the west end, whilst remaining a part of GFW. Craig has produced room plans with Nigel and Finlay.

Finlay had requested an update on Flyers, and would refer him to progress above. On PVG policy, Cliff has this in hand and will attend a course on 4<sup>th</sup> November.

**STV Glasgow.** Mike has now contacted STV and they plan to film on the 12<sup>th</sup> November. Craig has contacted Finlay and the plan is to run a slow session then the presenter will interview Finlay and also take a brief fiddle lesson. Nigel would be unable to attend, however he has advised Monday night members that other instrument were being encouraged to come along on the Wednesday.

**GFW Website.** Ronnie has made contact with Lesley for a quotation for redesigning the website. We have received a quotation for £700. Ronnie will obtain a comparative quote.

#### **Tutor Contracts**

Tutor contracts have been updated and distributed. Craig will collect signed copies and hold on file.

**Junior Ukulele Class** Agnes Barclay had contacted Craig with a proposal to run a Junior Ukulele class. She has been running one off tuition days and believes the demand is there for running a class. Ken to consult with Dan.

**AOCB** Karen is updating the signatories for the bank account to reflect change to board

Date of next Meeting. Monday 10<sup>th</sup> November at 6pm at Campus East Haghill